

HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY
 Tuesday, October 18, 2022
 Regular Meeting – 7:00 P.M.
 Board of Education Meeting Room

MEETING CALLED TO ORDER:

Time: 7:00 p.m.

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr	x		
Alex Clavijo			Arrived at 7:01
Jennifer Ehrentraut	x		
Alma Morel		x	
Anthony Puluse		x	
Bruce Reicher	x		
Jay Shortway		x	
Marco Totaro	x		
Abigail Goff	x		

Also Present: Richard A. Spirito, Superintendent of Schools
 Cheryl Ambrose, Business Administrator/Board Secretary
 And approximately 8 members of the public, 1 via YouTube.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY: N/A

APPROVAL OF MINUTES:

September 20, 2022 – Regular Meeting - Public

Minutes – Moved by Mr. Clavijo, seconded by Mr. Totaro

- Ayes - Mr. Carr, Mr. Clavijo, Ms. Ehrentraut, Mr. Reicher, Mr. Totaro, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - Dr. Morel, Mr. Puluse, Mr. Shortway**

CORRESPONDENCE:

REPORTS:

A. Student Council Representative's Report – Paul Duerr – see attached report

B. Superintendent’s Report - Richard A. Spirito

- October 3-7 we celebrated the Week of Respect
- October 17-21 is School Violence Awareness
- Student Safety Data System Report for 2021-22 school year - 9 overall incidents including 6 confirmed HIBs
- Harassment, Intimidation & Bullying (HIB) Self -Assessment Report

C. District Testing Report – Dr. Kristen Trabona

Dr. Trabona provided a comprehensive presentation of the District’s Testing Report. The presentation is available on the district’s website

CURRICULUM AND INSTRUCTION:

Bruce Reicher, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Group	Destination	Transportation	Cost Per Student	Outside Funding
WS	First Grade	Abma’s Farm	HPS	\$18.00	PTO
HHS	Marching Band	Midland Park High School	HPS	\$0.00	\$0.00
HHS	Marching Band	Foley Field, Bloomfield	HPS	\$0.00	\$0.00
HHS	Marching Band	Butler High School	HPS	\$0.00	\$0.00
HHS	Heroes and Cool Kids	Bergen Community College	HPS	\$0.00	\$0.00
HHS	Heroes and Cool Kids	Lincoln Middle School	HPS	\$0.00	\$0.00
LMS	8 th Grade Students	Black Bear Lake	Coach Buses	\$66.99	\$0.00

School	Group	Destination	Transportation	Cost Per Student	Outside Funding
LMS	LMS Band	HHS	Walking	\$0.00	\$0.00
LMS	Enrichment-Network-Gr 7	High Mt. Road School	HPS	\$0.00	\$0.00
Elem	Enrichment-Path-Gr 3	Liberty Science Center	HPS	\$40.00	\$0.00
LMS	Enrichment-Network-Gr 6	Martin J. Ryerson Middle School	HPS	\$0.00	\$0.00
LMS	Enrichment-Network-Gr 8	Haskell Public School	HPS	\$0.00	\$0.00
WS	Second Grade	Louis Bay 2 nd Library	HPS	\$0.00	\$0.00
LMS	Enrichment-Network-Gr 7	Haledon Public School	HPS	\$0.00	\$0.00
Elem	Enrichment-Path-Gr 5	Radio City Music Hall	Northern Regional Bus	\$65.00	\$0.00
LMS	Enrichment-Network	School #1, Prospect Park	HPS	\$0.00	\$0.00
LMS	Enrichment-Network-Gr 8	Haledon Public School	HPS	\$0.00	\$0.00
LMS	Enrichment-Network & Grade 6 Band	State Theater of NJ	HPS	\$15.00	\$0.00
RS	Kindergarten	Sea Life/American Dream	HPS	\$10.00	PTO
HHS	Italian Club	Arthur Avenue NYC	HPS	\$0.00	\$0.00
HHS	TEEEM Lakota	Ramapo College of NJ	HPS	\$0.00	\$0.00
HHS	ARCH Program	Walgreens Fair Lawn	HPS	\$0.00	\$0.00
HHS	Spanish Club/Spanish Honor Society	Las Maravillas Mexican Restaurant	HPS	\$0.00	\$0.00
LMS	ARCH 6-8	CFANJ Saddle Brook	HPS	\$0.00	\$0.00
LMS	ARCH 6-8	Christmas Tree Shop	HPS	\$0.00	\$0.00
LMS	ARCH 6-8	Bergen Towne Center	HPS	\$0.00	\$0.00
ELEM	Enrichment-Path-Grade 5	Newark Museum/Planetarium	HPS	\$23.00	\$0.00
*LMS	Student Council	Various Homes in Hawthorne	HPS	\$0.00	\$0.00

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-2.	Washington Township BOE	\$41,974.00	N/A	N/A	Student (file #100122)	9/1/22-6/30/23	22-23 SY
CI-3.	Bergen Community College	\$451.05 + \$6,000.00	N/A	N/A	Student (file #100222)	9/22 – 6/23	22-23 SY
CI-4.	Bancroft NeuroHealth	\$409.59 per diem for 154 days \$63,076.86	N/A	N/A	Student (file #100322)	10/14/22 – 6/23	22-23 SY

CI-5. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for augmentative/alternative communication ongoing services for Hawthorne resident student (file #100422) requiring this service during the 2022-2023 school year at a rate not to exceed \$340.00.

- CI-6. Approval of a contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for a Teacher of the Deaf for one (1) Hawthorne resident student (file #100522) for the 2022-2023 school year. Services will not to exceed \$6,270.00.
- CI-7. Approval of Homebound Instruction Agreement with Bergen County Special Services School District, Educational Enterprises at a rate not to exceed \$15,000.00 for a maximum of four hours weekly of instruction commencing for the 2022-2023 school year for Hawthorne resident student (file #100622).
- CI-8. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for assistive technology ongoing services for Hawthorne resident student (file #100722) requiring this service during the 2022-2023 school year at a rate not to exceed \$500.00.
- CI-9. Approval of agreement with Four Winds Hospital to provide bedside instruction for Hawthorne resident student (file #100822) at a rate of \$64.00 per hour, 10 hours per week commencing October 12, 2022.
- CI-10. Approval of a special education tuition contract for 3 Hawthorne resident students for the 2022-2023 school year, to attend Passaic County Technical Institute, Wayne, New Jersey, at a cost of \$18,829.00 per student for a total cost of \$56,487.00.
- CI-11. Approval of home instruction for Hawthorne resident pupil as follows:
 - a. Student (file #100922) – Instruction starting date: 10/6/2022
Home Instructors – Osvaldo Duran, Carol Murphy
 - b. Student (file #101022) – Instruction starting date: 10/11/22
Home Instructors – TBD
 - c. Student (file #101122) – Instruction starting date: 10/3/22
Home Instructors - Educere

CI-1-11 – Moved by Mr. Reicher, seconded by Mr. Carr

- Ayes - Mr. Clavijo, Ms. Ehrentraut, Mr. Reicher, Mr. Totaro, Mr. Carr, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - Dr. Morel, Mr. Puluse, Mr. Shortway**

PERSONNEL:

Jennifer Ehrentraut, Chairperson

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-1.	Caroline Ferraro	Retire	Speech Language	n/a	n/a	JS	1/1/23	Last Day on	Retirement

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
			Pathologist					Payroll 12/30/22	
P-2.	Kimberly Crecca	Leave	Teacher of Students with Disabilities	n/a	n/a	JS	2/28/23	6/30/23	Approval of Maternity Leave and Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act followed by Child Rearing Leave
P-3.	Artime Zaku	Leave	Computer Teacher	n/a	n/a	Elem	2/6/23	6/6/23	Approval of Maternity Leave and Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act
P-4.	Simone Edwards	Resign	Guidance Counselor	n/a	n/a	LMS /HHS	9/23/22	Last Day on Payroll 11/30/22 or upon filling the position	Resignation
P-5.	Brandon Soden	Adjust	From ESSER Position to Tenure Track Position – Teacher of Students with Disabilities	BA/2	Pro-rated on the basis of an annual salary of \$56,015	LMS	10/19/22	6/30/23	To Fill a Vacancy Created by the resignation of Nicole Albert
P-6.	Mathew Massahos	Decline	Basketball – MS – B	n/a	n/a	LMS	n/a	n/a	Declined Extra Duty
P-7.	Philip Dacchille	Extra Duty	Italian Club Advisor	n/a	Stipend of \$1,388	HHS	9/1/22	6/30/23	Extra Duty Assignment
P-8.	Cynthia Dockray	Extra Duty	S.H.A.R.E. Club Advisor	n/a	Stipend of \$1,388	HHS	9/1/22	6/30/23	Extra Duty Assignment
P-9.	Julia Abahazy	Volunteer	Volunteer Coach for Winter Track	n/a	n/a	HHS	2022-2023 Season	End of Season	Volunteer Coach for Winter Track
P-10.	Joseph Walker	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	11/21/22	n/a	For student (file #101222) for Wrestling at 3:30 p.m.
P-11.	Steven Johnson	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	9/2022	6/2023	For student (file #101322) on Tuesdays and Thursdays for a Dual Enrollment College Algebra Class through PCCC after School
P-12.	Barbara Rubin	Extra Duty	Chaperone	n/a	\$20.00 per hour	LMS	9/2022	6/2023	For student (file #101422) for the Craft Club Meetings
P-13.	TBD	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	9/2022	6/2023	For student (file #101422) for Intramurals
P-14.	Matthew Wagner; Daniele Ferraro; Breda Snee;	Extra Duty	Chaperones	n/a	\$33.66 per hour	LMS	9/6/22	6/30/23	Chaperones for LMS Activities

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
	Christin Thompson; Andrea Napolitano;								
P-15.	Faiza Jatkar; Monica Moss; Barbara Rubin	Extra Duty	Part Time Paras – Chaperone Duty	n/a	\$20.00 per hour	LMS	9/6/22	6/30/23	Chaperones for LMS Activities
P-16.	Kimberly Bednar; Amie Ingunza; Christina Martin; Barbara Mulvey	Extra Duty	Breakfast Duty	n/a	\$33.66 per hour	LMS	9/6/22	6/21/23	Breakfast Duty
P-17.	Madison Thompsen	Extra Duty	Substitute SACC Staff	n/a	\$25.19 per hour No Benefits	District	9/6/22	6/21/23	Substitute SACC Staff
P-18.	Rachel Louis	Resign	Part Time Para	n/a	n/a	JS	12/23/22	Last Day on Payroll 12/23/22	Resignation as Part Time Para. Ms. Louis will remain in the district as a substitute
P-19.	Doris Fitzpatrick	Hire	Half Day Part Time Para 8:45 a.m. to 12:05 p.m.	n/a	Pro-rated on the basis of an annual salary of \$9,450 per year (3 hours 20 minutes per day/ 5 days per week) + ABA stipend if applicable	District	Mid-November Pending Criminal History Review	6/21/23	To Fill a Vacancy
P-20.	Deboarh Clark	Resign	Non-Instructional Aide	n/a	n/a	LMS	n/a	n/a	Ms. Clark was never on payroll for this position
P-21.	Latesha Sanders	Resign	Non-Instructional Aide	n/a	n/a	WS	9/30/22	Last Day on Payroll 9/30/22	Resignation
P-22.	Rachel Louis	Extra Duty	Substitute Bus Aide	n/a	\$14.45 per hour	District	9/26/22	12/23/22	Substitute Bus Aide

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

- P-23. Approval for the following staff members to plan and deliver workshops at the contractual stipends of \$100.00 to plan the workshops and \$100.00 to deliver the workshops on October 10, 2022 and/or November 8, 2022.

Dana Janots		Tara Temprano
-------------	--	---------------

- P-24. Appointment of the following persons to serve in the listed below, for the 2022-2023 School Year. This annual appointment is for the 2022-2023 school year only based on vacancies created due to the American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER) Fund and shall not be renewed for the 2023-2024 school year.

Name	Position	Degree/Step	Salary	School	Effective Date	Reason	Account
Denise De Marco	Elementary/BSI	BA/2	Pro-rated on the basis of an annual salary of \$56,015	WS	10/31/22 or Sooner	To Fill a Vacancy Created by the Resignation of Alexa Lombardi who was the Replacement for Patti Wilson (ESSER)	General Fund

P-25. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2022-2023 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$105.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$52.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he/she/they is/are needed.

Lindzi Johansmeyer	Sausan Sharkas	*Christopher Ward
--------------------	----------------	-------------------

P-26. Acceptance of the following student(s) to complete his/her/their student field experience(s) in education in the Hawthorne Public School District during the 2022-2023 school year. This/these placement(s) is/are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks(s) is/are not completed this/these placement(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this/these student(s) is/are also approved as (a) substitute teacher(s) in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Candacy Alleyne Bonifacio	Felician	Observation	School Nurse	Patricia DeVries	LMS
Christine Brower	MSU	Observation	Music	Brenda Van Der Eems	RS
Jessica Mulkey	PCCC	Observation	Elementary	Irene Yetter	JS
Kaylee Seiders	Felician	Observation	Special Education	Erin McKeon	JS

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree/Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/Account
*P-27.	Anthony Pagnozzi	Extra Duty	Cologuard	n/a	Pro-rated on the basis of an annual stipend of \$2,190	HHS	Upon Completion of Criminal History Review	End of Season	Extra Duty Coach

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
*P-28.	Marlene Jeronimo	Adjust	From Non-Instructional Aide to Part Time Para	n/a	Pro-rated on the basis of an annual salary of \$18,900 per year (5.75 hours per day/5 days per week) + ABA stipend if applicable	District	10/31/22	6/30/23	To Fill a Vacancy
*P-29.	Kenneth MacNish	Hire	Substitute School Security	n/a	\$27.50 per hour No Benefits	District	Upon Completion of Criminal History Review	6/30/23	Substitute

P-1-29 – Moved by Ms. Ehrentraut, seconded by Mr. Totaro

- Ayes - Ms. Ehrentraut, Mr. Reicher, Mr. Totaro, Mr. Carr, Mr. Clavijo, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - Dr. Morel, Mr. Puluse, Mr. Shortway**

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

DONATIONS:

- A. Acceptance of a donation of \$450 from Paul Duerr to the Student Council towards October 12th’s Block Party. This donation has been processed through the HHS Internal Account.
- B. Acceptance of a donation of dictionaries to each 3rd grade student in the Hawthorne Public School District from the Hawthorne Rotary Club at a value of \$900.00.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-1. Acceptance of the Secretary's and Treasurer's Report for September, 2022 and the Board Secretary certifies that no budgetary line item account has been over expended and that sufficient funds are available to meet the District's financial obligation.
- F-2. Approval to make the necessary transfers for the period September 1, 2022 through September 30, 2022, for the budget year 2022-2023 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-3. Approval of travel to events for Board members and employees in compliance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.
- F-4. WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting required maintenance activities for each of its

public school facilities, and

WHEREAS, the required maintenance activities as listed in the document for the various school facilities of the Hawthorne School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Hawthorne School District hereby authorizes the school business administrator to submit the Comprehensive Maintenance Plan and the Annual Maintenance Budget Worksheet (Form M-1) for the fiscal year 2023-2024 for the Hawthorne School District in compliance with Department of Education requirements.

A-1. Approval to Adopt the Uniform State Memorandum of Agreement between the Hawthorne School District and the Hawthorne Police Department, which is based on the Uniform State Memorandum of Agreement – 2019 Revisions, approved by the New Jersey Department of Law & Public Safety and the Department of Education and referred to in N.J.A.C. 6A:16-6.2(b) 13 through 14. A copy of this agreement is on file in the Office of the Superintendent of Schools.

A-2. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2022-2023: LMS-234106 and authorizes the Superintendent to notify the parents of the Board's decision.

F-1-4, A-1-2 – Moved by Mr. Clavijo, seconded by Mr. Carr

- Ayes - Mr. Reicher, Mr. Totaro, Mr. Carr, Mr. Clavijo, Ms. Ehrentraut, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - Dr. Morel, Mr. Puluse, Mr. Shortway**

CLAIMS:

Jennifer Ehrentraut

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-1. Approval of the October 2022 Bill List.

It is recommended that the Board approve the bill list for the month of October 2022.

CL-1 – Moved by Ms. Ehrentraut, seconded by Mr. Clavijo

- Ayes - Mr. Reicher, Mr. Totaro, Mr. Carr, Mr. Clavijo, Ms. Ehrentraut, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - Mr. Puluse, Mr. Shortway, Dr. Morel**

BUILDINGS AND GROUNDS:

Joseph Carr, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-1. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
High School Den	M-F 11/29/22 – 3/9/23* 6:00 p.m. to 9:00 p.m. *Must Coordinate with Athletic Director	<u>Little League Wrestling</u> Wrestling
Gym and Cafeteria	Saturdays 1/7/23 – 2/18/23* 8:00 a.m. to 12:00 p.m. *Must Coordinate with Athletic Director	<u>Little League Wrestling</u> Wrestling Practice and Matches
Main Cafeteria	Thursday & Friday 1/12/23 & 1/13/23 Possibly 1/19/23 6:00 p.m. to 9:30 p.m.	<u>Hawthorne Education Foundation</u> Mozzarella Making Night Fundraiser

LINCOLN MIDDLE SCHOOL:

Facilities	Date and Times	Applicant
Gymnasium	Tuesdays, 10/25/22 – 11/29/22* 6:30 p.m. to 8:30 p.m. *Not Available 11/8/22	<u>Hawthorne Boys and Girls Club</u> Girls Volleyball Clinic

- BG-2. Approval of Bus Evacuations as follows:

School	Date	Time
Bear Cave	10/11/22	During SLE Run
HHS	10/14/22	9:00 a.m. to 2:30 p.m.
Washington School	10/13/22	9:15 a.m. to 11:00 a.m.
LMS	10/11/22	10:00 a.m. to 12:00 p.m.
Jefferson School	10/12/22	8:15 a.m. to 12:25 p.m.
Roosevelt School	10/11/22	9:00 a.m. to 11:30 a.m.

- BG-3. Award of a transportation contract to the Northern Region Educational Services Commission, 82 Totowa Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
Q2723	Chancellor Academy	Castro Transportation	1	\$1,260.00 + \$37.80	9/12/22 – 9/19/22
Q2742	Chancellor Academy	Castro Transportation	1	\$9,860.00 + \$295.80	9/20/22 – 10/31/22

- BG-4. The Board approves the Health and Safety Evaluation of School Buildings Checklist for the 2022-2023 school year.

BG-1-4 – Moved by Mr. Carr, seconded by Ms. Ehrentraut

- Ayes - Mr. Reicher, Mr. Totaro, Mr. Carr, Mr. Clavijo, Ms. Ehrentraut, Ms. Goff**
Nays - None
Abstain - None

Absent - Mr. Shortway, Dr. Morel, Mr. Puluse

POLICY:

Alma Morel, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-1. Second Reading and Adoption of the following Policies:

Policy/Reg.	Title
P0142	- Board Member Qualifications, Prohibited Acts, and Code of Ethics (Revised)
P0144	- Board Member Orientation and Training (Revised)
P0152	- Board Officers (Revised)
P1620	- Administrative Employment Contracts (Revised)
P1648.13	- School employee Vaccination Requirements (Abolished)
P2270	- Religion in Schools (Revised)
P2421	- Career and Technical Education (Adoption)
P2431.3	Heat Participation Policy for Student - Athlete Safety (Revised)
P2464	- Gifted and Talented Students (Revised)
P2480	- Alternative Education Programs (Revised)
P5200	- Attendance (Revised)
P5330.04	- Administering an Opioid Antidote (Revised)
P5330.05	- Seizure Action Plan (Adoption)
P5610	- Suspension (Revised)
P5620	- Expulsion (Revised)
P6440	- Cooperative Purchasing (Revised)
P6470-01	- Electronic Funds Transfer and Claimant Certification (Adoption)
P7510	- Use of School Facilities (Revised)
P8210	- School Year (Revised)
P8320	- Personnel Records (Revised)

PO-1 – Moved by Mr. Carr, seconded by Mr. Totaro

- Ayes - Mr. Totaro, Mr. Carr, Mr. Clavijo, Ms. Ehrentraut, Mr. Reicher, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - Mr. Shortway, Dr. Morel, Mr. Puluse**

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

Buildings & Grounds..... Joseph Carr

Met October 17, 2022

- The trenching for the generator project started at Jefferson.
- Science lab lights have been installed.
- New outdoor movable bleachers are being installed at HHS.
- Auditorium compressor replacement.
- Health & Safety checklists were completed for all 5 schools.
- Comprehensive Maintenance Plan was completed.

Legislative Joseph Carr

None

Finance & Administration Alex Clavijo

Met October 17, 2022

- FEMA Application (Sept 2020) is finally resolved and funds (\$59,851) are expected by year end.
- A revision to ARP ESSER application omitting the HVAC upgrades and reallocating funds to instructional and support staff, as well as toward mental health services will be submitted.
- Looking into possibly applying for HVAC replacement program through the NJ Clean Energy Program.
- District requested its claim history and performed its due diligence to ascertain if there were any alternative to the NJ SEHBP health insurance. Unfortunately, due to our claims experience over the past few years, there were no viable options.
- PCTI bussing update
- Anticipate 4 more special ed out of district placements.
- Discussion to plan for a districtwide re-registration summer 2023.
- We will begin the preliminary 2023-2024 budgeting process in November.

PCSBA Jennifer Ehrentraut

None

NJSBA..... Abigail Goff

NJSBA annual workshop is October 24-26th

A reminder that all board members are required to attend training each year of their first term, and in the first year of a re-elected term. If you have not yet done so, please be sure to register and complete the mandatory NJSBA Training.

Policy..... Alma Morel

None

HEF/SEPAC/PTOs..... Anthony Puluse

Mr. Clavijo reported on HEF/SEPAC/PTOs

- LMS clothing Drive
- LMS Fall Festival Thursday, October 20th from 6:00 p.m. – 9:00 p.m.
- LMS giveback with Hawthorne Diner
- HHS cannoli fundraiser
- Elementary schools – trunk or treat events

- SEPAC meeting remotely next Wednesday, October 26, 2022
- HEF – mozzarella making night
- Election Day Bake Sales at LMS & HHS

Curriculum & Instruction Bruce Reicher

Met October 17, 2022

- 13 students currently participating in the Senior Experience Internship Program through Bergen County Special Services. 10 of the 13 are placed with jobs one day a week. Examples include - WFDU, Senior Living, Advanced Auto Parts.
- October 10, 2022 Professional Development Day - 90% of training was in house. It was very successful.
- LMS Den Days - Advisory Period with 4-6 students. Mixed grades 6-8 mixed doing structured

activities. Will have spring culminating service learning activities. This takes place once a month at the middle school.

- Update from the Supervisors: Math, Science: PCCC Partnership - 20 students enrolled and Year-long running Physics First coaching from Rob Zisk from Rutgers University.
- Humanities Supervisor - Writing, Professional Development and Monthly Smore newsletter.

Council Liaison Marco Totaro

Council meeting was held on October 5, 20223

Hawthorne Day for next year is scheduled on September 30, 2023.

Hispanic Heritage Celebration was a great event.

Reminder that today is the last day to register to vote.

PUBLIC BE HEARD:

At this time, members of the public may ask questions or make comments on educational issues or school matters.

Erika Mulkey Koltzen – commented on SHARE and Facebook Group for alumni

- Inquired about alternative testing for special ed students and the process for determining utilizing DLM evaluation. It is defined in student’s IEP, and the IEP team members determine criteria.
- Inquired about Progress Reports. Elementary level students will have teacher conferences; Schools notified families to check the portal. Teachers are to reach out to parent of a student who may be struggling.
- Reminded everyone that the Bear Cave Café is open for lunch next week

Dan Ramirez – thanked everyone for the support of the Hispanic Heritage celebration

- Thanked Dr. Trabona for the detailed presentation
- Very excited about the Sheltered Instruction model - 3 intensive 7 hour days of training this Spring

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

Ms. Ehrentraut – welcomed and thanked Paul Duerr

Mr. Totaro – expressed appreciation for the successful turnout at the first two Strategic Planning sessions

Mr. Clavijo – excited about the PCC Partnership and thanked the administrators for the Community HHS open house

Mr. Reicher – commented on the State testing; encouraged everyone to vote on November 8th

Mr. Carr – welcomed Paul Duerr and thanked Dr. Trabona. Spoke about the SHARE program

Mrs. Goff – happy the district is offering the PSAT to students

NEW BUSINESS:

NJ Clean Energy HVAC Replacement program discussion. The Board agreed to proceed with the application process requesting HVAC replacement of the LMS gymnasium unit and HV replacement of the Jefferson gymnasium unit.

Mr. Clavijo – November election read a statement regarding the April election versus November. He is concerned about the elections becoming more partisan.

Mrs. Goff discussed the successful Hawthorne Day event and Bear Cave merchandise.

Ms. Ehrentraut stated that the County needs Poll workers.

OLD BUSINESS:

Mrs. Goff reminded everyone of the final Strategic Planning Meeting on Tuesday November 1st at 7 p.m.

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

1. A matter rendered confidential by federal or state law
2. A matter in which release of information would impair the right to receive government funds
3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. A collective bargaining agreement and/or negotiation related to it
5. A matter involving the purchase, lease or acquisition of real property with public funds
6. Protection of public safety and property and/or investigations of possible violations or violations of law
7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8. Specific prospective or current employees unless all who could be adversely affected request an open session
9. Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

MOTION TO GO INTO PRIVATE SESSION: N/A

MOTION TO EXIT FROM PRIVATE SESSION: N/A

MOTION TO ADJOURN:

At 9:15p.m. Mr. Totaro moved the board adjourn, seconded by Mr. Carr

Ayes - Mr. Clavijo, Ms. Ehrentraut, Mr. Reicher, Mr. Totaro, Mr. Carr, Ms. Goff
Nays - None
Abstain - None
Absent - Dr. Morel, Mr. Puluse, Mr. Shortway

Respectfully submitted,

Cheryl Ambrose
Board Secretary